

Government of Tuvalu – Job Description



Position Title:	Dentist	
Band and Salary:	H1 – H3	\$16,448 - \$33,287
Ministry and Department:	Ministry of Health and Social Welfare	Dental Department
Location:	Funafuti – Princess Margret Hospital	
Reports to:	Chief Dentist	

JOB PURPOSE:

To provide quality dental and oral health care services.

KEY RESPONSIBILITIES:

1. To improve the oral health status of the people of Tuvalu.
2. Maintain and management of ORAL Health Equipment, Instrument and Materials.
3. Develop the management capacity for ORAL Health managers for effective delivery of Oral health services.
4. Documentation of outpatients and referral cases information.
5. Develop standard guidelines for protection of oral health care providers and patients against infectious disease.
6. To provide community and school outreach programmed.

MAIN DUTIES AND OUTCOMES:

- 1.1 Perform all clinical procedures required of a dentist.
- 1.2 Awareness on the importance of dental caries and periodontal disease.
- 1.3 To attend dental cases during and after working hours.
- 1.4 Dental clinic to be fully equipped with fully equipment.
- 1.5 Dental clinic being provided with adequate instruments and are infection control compliant.
- 1.6 Oral- health managers are trained and competent in managing oral health program.
- 1.7 More staffs being trained makes the load easier and stationed to outer islands to reduce the number of referrals cases.
- 1.8 Daily recording of patient's treatments and referral cases.
- 1.9 Assist the Chief Dentist — Plan oral health activities
- 1.10 Provide dental care to kinder garden and primary school
- 1.11 Tour the outer islands to provide oral health services.

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MANDATORY REQUIREMENTS:

Bachelor of dental Surgery with 2 years' experience

DESIRABLE REQUIREMENTS:

Ability to manage confidential matters and show discretion. Good written and oral communication skills (Tuvaluan and English)

Attention to detail and accuracy

High-level attention to detail and accuracy Ability to liaise with a range of stakeholders

Sound time management skills

IMPORTANT NOTICE

Applicants through their applications MUST:

- (i) Address all the qualification requirements of the job description.
- (ii) Address each of the responsibilities of the job as listed in the job description indicating how best he/she can carry out those responsibilities satisfactorily and at the same time add value to the job.
- (iii) The response in each case in (i) and (ii) must reflect the information in the CV; and the job application check list.

It is expected that officers recognize the cross-cutting nature of gender issues; the roles and responsibilities in this job description should be performed by taking into account a sector integration of gender perspectives.