**Government of Tuvalu – Job Description**

| **Position Title:** | Health Statistician | |
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| **Band and Salary:** | S1-S3 | $10,887 - $15,447 |
| **Ministry and Department:** | Ministry of Health and Social Welfare | PMH |
| **Location:** | Funafuti | |
| **Reports to:** | Director of Health | |

**JOB PURPOSE:**

The Health Statistician is responsible for analyzing, interpreting, and presenting health-related data to assist in public health research, policy development, and decision-making.

The Health Statistician will work closely with healthcare professionals, researchers, and policymakers to identify trends, provide insights, and contribute to evidence-based practices in public health.

**KEY RESPONSIBILITIES**:

1. Collect and analyses Data

2. Reporting and presentation of findings

3. Data Management

4. Quality Assurance

**MAIN DUTIES AND OUTCOMES:**

1.1 Collect, clean, and analyze health-related data using advanced statistical methods. 1.2 Develop and apply statistical models to assess public health trends and outcomes.

2.1 Prepare clear and concise reports, presentations and visualizations to communicate findings to stakeholders.

2.2 Present statistical results and interpretations to both technical and non-technical audiences, including policymakers, healthcare providers, and the public.

3.1 Maintain and update health databases to ensure data integrity and accessibility. 3.2 Ensure compliance with data privacy and confidentiality.

4.1 Ensure the quality and accuracy of statistical analysis through regular validation and verification of data.

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4.3 Review statistical methods and outcomes to ensure compliance with ethical and regulatory Standards.

**MANDATORY REQUIREMENTS:**

Certificate in Official statistics OR 3 years of Experience data analysis

**DESIRABLE REQUIREMENTS:**

High-level attention to detail and accuracy

Sound time management skills

Ability to manage confidential matters and discretion.

High level written and oral communication in English and Tuvaluan

Ability to liaise with stakeholders.

| **IMPORTANT NOTICE**  **Applicants through their applications MUST:**  (i) Address all the qualification requirements of the job description.  (ii) Address each of the responsibilities of the job as listed in the job description indicating how best he/she can carry out those responsibilities satisfactorily and at the same time add value to the job.  (iii) The response in each case in (i) and (ii) must reflect the information in the CV; and the job application checklist. |
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*It is expected that officers recognize the cross-cutting nature of gender issues; the roles and responsibilities in this job description should be performed by taking into account a sector integration of gender perspectives.*

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