

Tuvalu Government – Job Description



Position and Title:	Nurse Aide	
Level and Salary:	S1-S3	\$10,887- \$15,447
Ministry and Department:	Ministry of Health	Nursing Department
Location:	Nui Clinic	
Reports to:	Chief Nursing Officer	

JOB PURPOSE:

Assist Nurses to provide good nursing services in the Maternal Child Health Care Clinic

KEY RESPONSIBILITIES:

1. Assist nurse in the ante-natal and post natal clinics
2. Assist the staff nurse in the deliveries
3. Assist staff nurse in follow up cases of family planning and immunizations.
4. Assist in the preparation in sterilization and setting up of equipment.
5. Responsible for the cleanliness and tidiness of the clinic.

MAIN DUTIES AND OUTCOMES:

- 1.1 Ensure that all pregnant mothers attend ante-natal and post-natal clinics.
- 1.2 Ensure that all mothers are healthy at ante-natal and post-natal.
- 2.1 Ensure that all equipment and other necessities for a delivery are all ready in time of need.
- 3.1 Ensure that there are no default cases on family planning and immunizations.
- 3.2 Ensure to have a high coverage in Family Planning and Immunization..

4.1 Ensure that all equipment are clean and safe to use.

4.2 Ensure that there is infection control.

5.1 Ensure that the clinic is clean at all time

MANDATORY REQUIREMENTS:

Must be a Form 7 School Leaver.

DESIRABLE REQUIREMENTS:

Ability to manage confidential matters and show discretion.

A good standard of written and oral communication.in English

Attention to detail and accuracy.

Ability to liaise with the medical team

Good time management skills.