

Tuvalu Government – Job Description



Position Title:	Waste Collection Labourer	
Level and Salary (P/L):	S1 – S3	\$10,887- \$15,447
Ministry and Division:	MHACCE	Department of Waste Management
Location:	Vaitupu	
Reports to:	Assistant Waste Operational Officer	

JOB PURPOSE:

The officer will be responsible for waste collection for 5 days a week plus other activities assigned in Vaitupu.

KEY RESPONSIBILITIES: (list no more than 6 key responsibilities not tasks)

1. Fully responsible for the collection of household bins, organic waste, community bins and Nappes.
2. Cleaning of Vehicles and compound
3. Any other work given by the Assistant Waste Operational Officer and superior officers.

MAIN DUTIES AND OUTCOMES

- 1.1 Ensure that all household bins, organic waste, community bins and nappy stations are emptied according to the schedule timetable.
- 1.2 Ensure that all household bins are handled properly during collection period
- 1.3 Report to the Assistant Waste Operation Officer and Kaupule households that do not segregate their waste properly.
- 2.1 Conduct regular cleaning of vehicles and compound
- 3.1 Support the Director and any superior officers on any task given.

MANDATORY REQUIREMENTS:

- Must be 18yrs and above
- Achieved Form 4 of a higher level of education
- Work experience for more than 2-3 years in the field or relevant field
- Strong motivation to improve the quality and standard
- Willing to cooperate with other workmates
- Fair communication skills (written and oral) in English and Tuvaluan.

DESIRABLE REQUIREMENTS:

- Good written and oral communication skills (Tuvaluan and English)
- Willingness to learn and assist to be trained in related field works
- Ability to work well in a team
- Sound time management skills