

Government of Tuvalu – Job Description



Position Title:	Ambulance Driver	
Band and Salary:	S1-S3	\$10,887 to \$15,447
Ministry and Department:	Health and Social Welfare	Health
Location:	Funafuti	
Reports to:	Director of Health	

JOB PURPOSE:

The ambulance driver is responsible for safely transporting patients to and from medical facilities. This role requires a high degree of responsibility, quick thinking, and adherence to safety and health protocols.

KEY RESPONSIBILITIES:

1. Safe Patient Transport
2. Vehicle Maintenance and Preparedness
3. Emergency Response
4. Documentation and Reporting

MAIN DUTIES AND OUTCOMES:

- 1.1 Drive the ambulance to emergency and non-emergency locations promptly and safely.
- 1.2 Navigate through various traffic conditions while adhering to road safety regulations and EMS protocols.
- 1.3 Ensure the safety of the patient, medical staff, and other road users at all times.
- 2.1 Conduct regular checks on the ambulance to ensure it is in proper working condition.
- 2.2 Perform routine maintenance and cleaning of the vehicle and equipment.
- 2.3 Ensure the ambulance is stocked with necessary medical supplies and equipment.
- 3.1 Respond quickly and efficiently to emergency calls as directed by dispatch.
- 3.2 Use emergency vehicle lights and sirens appropriately to navigate through traffic.
- 3.3 Communicate effectively with dispatchers, medical staff, and other emergency responders.
- 4.1 Maintain accurate records of patient transports, including times, mileage, and patient information.
- 4.2 Report any incidents, accidents, or vehicle malfunctions immediately to the supervisor.

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MANDATORY REQUIREMENTS:

- Must be a healthy individual.
- Have previous experience as an ambulance driver or in a related field.
- Valid driver's license with a clean driving record.

Skills and Knowledge:

Excellent driving skills with knowledge of local geography and traffic laws.

Strong communication and interpersonal skills.

Ability to remain calm and composed in high-stress situations.

Physical stamina and strength to assist with patient transport.

Physical Requirements:

Ability to lift and move patients and medical equipment.

Prolonged periods of driving and operating an ambulance.

Ability to perform tasks that involve bending, lifting, and reaching.

IMPORTANT NOTICE

Applicants through their applications MUST:

- (i) Address all the qualification requirements of the job description.
- (ii) Address each of the responsibilities of the job as listed in the job description indicating how best he/she can carry out those responsibilities satisfactorily and at the same time add value to the job.
- (iii) The response in each case in (i) and (ii) must reflect the information in the CV; and the job application checklist.

It is expected that officers recognize the cross-cutting nature of gender issues; the roles and responsibilities in this job description should be performed by taking into account a sector integration of gender perspectives.