

Government of Tuvalu – Job Description



Position Title:	Medical Imaging Technologist	
Band and Salary:	H1 – H3	\$16,448 - \$33,287
Ministry and Department:	Ministry of Health and Social Welfare	Curative Services
Location:	Funafuti	
Reports to:	Radiographer	

JOB PURPOSE:

To provide assistance in radiological services and improve the diagnosis of illness and treatment of patients.

KEY RESPONSIBILITIES:

1. Provide professional advice (report) and information to medical officers and other relevant health workers
2. Assist the radiographer with x-ray filling and assisting with establishing diagnostic procedure preparations for patients.
3. Maintain a high professional standard working environment.
4. Maintain confidentiality and patient's information.
5. Evaluate own practice and maintain good standards of all radiology equipment.

MAIN DUTIES AND OUTCOMES: above)

- 1.1 Assist the radiographer with the procedure for patients by addressing any concern they have about radiation process.
- 1.2 Assist radiographer preparing patients for procedures.
- 1.3 Assist radiographer in organizing patients for X-ray, ultrasound, and echocardiography and developing x-ray films
- 1.4 Assist radiographer with the organizing of reports for ultrasound and echocardiography and developing X-ray films.
- 1.5 Assist radiographer compile all reports and patients records into the department database.
- 1.6 Maintain good professional standards and follow the department standards of procedures (SOPs)
- 1.7 Assist radiographer in recording all the data for patients
- 1.8 Assist radiographer by providing data Reports to Department Head monthly.
- 1.9 Store/File all the confidential documents in a very safe place.

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MANDATORY REQUIREMENTS:

Diploma in Medical Imaging Science

DESIRABLE REQUIREMENTS:

High-level attention to detail and accuracy

Sound time management skills

Ability to manage confidential matters and how discretion.

High level written and oral communication in English and Tuvaluan

Ability to liaise with stakeholders.

IMPORTANT NOTICE

Applicants through their applications MUST:

- (i) Address all the qualification requirements of the job description.
- (ii) Address each of the responsibilities of the job as listed in the job description indicating how best he/she can carry out those responsibilities satisfactorily and at the same time add value to the job.
- (iii) The response in each case in (i) and (ii) must reflect the information in the CV; and the job application checklist.

It is expected that officers recognize the cross-cutting nature of gender issues; the roles and responsibilities in this job description should be performed by taking into account a sector integration of gender perspectives.