

## Government of Tuvalu – Job Description



<b>Position Title:</b>	Dental Therapist	
<b>Level and Salary:</b>	H Band	\$16,448-\$33,287
<b>Ministry and Department:</b>	Health	Dental Department
<b>Location:</b>	Princess Margaret Hospital	
<b>Reports to:</b>	Chief Dentist	

### JOB PURPOSE:

To provide quality oral health care and dentistry services, including ongoing advice that supports oral protection and hygiene against infectious diseases.

### KEY RESPONSIBILITIES:

1. To improve the oral health status of the people of Tuvalu
2. Maintain and manage Oral Health Equipment, Instrument and Materials
3. Develop management capacity for Oral health managers for effective delivery of oral health services
4. Documentation of outpatients and referral cases information
5. Develop a standard guidelines for protection of oral health care providers and patients against infectious diseases
6. To provide community and school outreach program.

### MAIN DUTIES AND OUTCOMES:

- 1.1 Awareness on the importance of dental caries and periodontal diseases
- 1.2 To attend dental cases during and after working hours
- 2.1 Dental clinic to be fully equipped with fully equipment
- 2.2 Dental clinic being provided with adequate instruments and are infection control compliant
- 3.1 Oral health managers are trained and competent in managing oral health program
- 3.2 More staffs being trained makes the load easier and stationed to outer islands to reduce the number of referral cases
- 4.1 Daily recording of patients treatment and referral cases
- 4.2 Ensure all referral patients' letters are signed after seeing the patient
- 5.1 To wipe all dental chairs and benches before and after working hours to minimize risk to occupational exposure

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5.2 To maintain the importance of infection control through proper cleaning treatment procedures.

6.1 Provide dental care to kindergarten and primary school e.g. Tooth-Brushing scheme school Program.

6.2 Tour to the outer islands to provide oral health services.

### **MANDATORY REQUIREMENTS:**

Diploma in Dental Therapy and/or Bachelor of Oral Health

At least 2 years' experience in the field.

### **DESIRABLE REQUIREMENTS:**

Ability to manage confidential matters and show discretion.

High level written and oral communication in English and Tuvaluan.

Attention to detail and accuracy.

Ability to liaise with stakeholders.

Good time management skills.

### **NOTE:**

*It is expected that officers recognize the cross-cutting nature of gender issues; the roles and responsibilities in this job description should be performed by taking into account a sector integration of gender perspectives.*