**FORM P1: STAFF VACANCY FORM**

(GAO 3.1.5)

**Staff-In-Confidence**

**Staff vacancy details:**

| Ministry: MINISTRY OF HEALTH SOCIAL WELFARE AND GENDER AFFAIRS | Department/s:HEALTH DEPARTMENT |
| --- | --- |
| Financial Provision (year): 2023      Institution:       Output:       Item:       |

**The following Job Descriptions (in new Government template) are attached:** outlining responsibilities, duties, outcomes, qualifications and requirements, to be used for advertising the posts.

| **No.** | **Position Title** | **Band** | **No: of posts** | **Date of vacancy** | **Cause of vacancy** |
| --- | --- | --- | --- | --- | --- |
|  | MEDICAL DOCTORS | H1-H3 | 3 | 24TH MARCH, 2022 | NEW POSITIONS |
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|  | **TOTAL** |  |  |  |  |

Additional comments:

Authorising Officer Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_

**Forward to the Public Service Commission Office – Establishment Register Check**

The posts outlined above are deemed vacant in the Civil List and are in the Establishment Register

YES | NO

PSC Officer Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Comments:

**Final endorsement by Secretary to Government:**

Secretary to Government Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_