

GOVERNMENT OF TUVALU – Job Description



Position and Title	Nurse Practitioner	
Level and Salary	5/4	\$15, 727 – \$21, 915
Ministry and Department	Ministry of Health, Social Welfare and Gender Affairs	Nursing Department
Location	Outer Island Clinics	
Reports to:	Chief Nursing Officer	

JOB PURPOSE:

Support Senior Staff Nurse in the outer islands in providing care to presenting patients from initial history taking, clinic assessment, diagnosis, treatment and evaluation of their care.

KEY RESPONSIBILITIES:

1. To deliver a high standard of patient care as Nurse Practitioner in general practice, using advanced clinical skills and a broad in depth theoretical knowledge base
2. To manage clinical caseload, dealing with patients' needs in a primary care setting.
3. To lead the nursing team where applicable, and ensure the highest standards of care are provided to patients
4. To develop the nursing services and clinical leadership within the practice.

MAIN DUTIES AND OUTCOMES:

- 1.1 Work with nursing staff to ensure a high level of patient care is delivered appropriately and in a timely manner.
- 1.2 Able to assess and manage patient risks effectively and safely.
- 2.1 Make professionally autonomous decisions for which he/she is accountable
- 2.2 Provide a first point of contact within the practice for patients presenting with undiagnosed problems, making use of skills in history taking, physical examination, problem solving and clinical decision making to establish a diagnosis and management plan.
- 3.1 Act as a team leader and mentor for the nursing team.
- 3.2 Identify and manage nursing care risks on a continuing basis.
- 4.1 Participate in practice meetings and management meetings, reporting practice as required.
- 4.2 Ensure that all practice policies are implemented.
- 4.3 Maintain necessary occupational health records for clinical staff

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MANDATORY REQUIREMENTS:

Post graduate Diploma in Advanced Nursing Practice
Midwifery Certificate
A Registered Nurse with a minimum of 8 years' experience.

DESIRABLE REQUIREMENTS:

Excellent written and oral communication skills (Tuvaluan and English)
High-level attention to detail and accuracy
Sound Microsoft Office and computer skills
Ability to liaise with a range of stakeholders
Sound time management skills.

NOTE:

It is expected that officers recognise the cross-cutting nature of gender issues; the roles and responsibilities in this job description should be performed by taking into account a sector integration of gender perspectives.